



*Department of Engineering*

June 25, 2019

Board of Public Works & Safety  
10 South State Street  
Greenfield, IN 46140

Dear Members,

We are currently entered into an agreement with Poindexter Excavating for the construction of the Progress Business Park Phase 3 project. The project was substantially completed in July 2018.

Due to an error by Poindexter's subcontractors, a stand of trees within a wetland area was cleared of trees unnecessarily in the winter of 2017. We've been working ever since then with USACE to permit and mitigate the entire business park area; as well as to come up with a plan to reforest the cleared area. We've just purchased wetland credits from DNR's land bank and we've received a quote from Poindexter to reforest the cleared area. We'll split that reforestation cost between Poindexter, GAI, and the City as all 3 parties had a role in the error. The cost of that work was \$10,199.00 – evenly split 3 ways. Liquidated damages will be assessed to Poindexter's final invoice in the amount of \$3,399.67. I will collect GAI's portion through a credit to the design work for Phase 4.

Additionally, we were asked to build a temporary drive back to BWI's truck entrance until we could get Phase 4 under construction. The cost of that work was \$8,852.00.

I would like to ask for approval of Change Order #3 for Poindexter Excavating in the increased amount of \$19,051.00 for a new contract total not to exceed \$5,061,948.34, and final acceptance of all improvements that were completed. We will assess liquidated damages of \$3,399.67 in their final invoice and staff will work to release any remaining performance bonds and get maintenance bonds on file.

Contract Summary		
Original Contract Amount	\$ 4,930,000.00	
Change Order #1	\$ 66,266.49	+ 1.34% increase
Change Order #2	\$ 46,630.85	+ 0.95% increase
Change Order #3	\$ 19,051.00	+ 0.39% increase
Total Revised Contract	\$ 5,061,948.34	

Sincerely,

Jason A. Koch, P.E.  
City Engineer

**PROGRESS BUSINESS PARK INFRASTRUCTURE  
Greenfield, Indiana**

**Change Order**

**No. 3**

Date of Issuance: 6/25/2019 Effective Date: 6/25/2019

Project: Progress Park Phase 3	Owner: City of Greenfield	Owner's Contract No.: 17-RD-01
Contractor: Poindexter Excavating		Date of Contract: November 1, 2017

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description:

Added temporary stone drive at BWI's western truck entrance. Added reforestation of wetland area.

**Attachments (list documents supporting change):**

**CHANGE IN CONTRACT PRICE: CHANGE IN CONTRACT TIMES:**

Original Contract Price: \$ 4,930,000.00  
Original Contract Times:  Working days  Calendar days  
Substantial completion (days or date): March 15, 2018  
Ready for final payment (days or date): April 30, 2018

Contract Price prior to this Change Order: \$ 5,042,897.34  
Contract Times prior to this Change Order:  
Substantial completion (days or date): June 30, 2018  
Ready for final payment (days or date): July 2, 2018

Increase of this Change Order: \$ 19,051.00  
Increase of this Change Order:  
Substantial completion (days or date): 0 days  
Ready for final payment (days or date): 0 days

Contract Price incorporating this Change Order: \$ 5,061,948.34  
Contract Times with all approved Change Orders:  
Substantial completion (days or date): June 30, 2018  
Ready for final payment (days or date): July 2, 2018

RECOMMENDED:  
By: Jason Koch  
Jason Koch, City Engineer

ACCEPTED:  
By: \_\_\_\_\_  
Chuck Fewell, Chairman BOPW

ACCEPTED:  
By: \_\_\_\_\_  
Poindexter Excavating

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:  
By: \_\_\_\_\_  
Lori Elmore, Clerk-Treasurer

ATTEST:  
By: \_\_\_\_\_  
Poindexter Excavating

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Change Order Request



**POINDEXTER**  
Excavating Inc.

C.O.R. # 17-068-013

G.C. #

Date: 11/14/2018

**Project Name:** Progress Business Park

**Project #:** 17-068

**To:** City of Greenfield  
**Attn:** Mike Fruth  
10 S. State Street  
  
Greenfield, IN 46140

**From:** Poindexter Excavating, Inc.  
Christine Sears  
PO Box 36399  
Indianapolis, IN 46236

**Phone:** (317) 477-4320 **Fax:** (317) 477-4321

**Phone:** (317) 823-6837 **Fax:** (317) 823-4662

We hereby propose to make the following changes:

T & M work

Ticket #125810  
Date: 11/10

Total \$8,852.00

**Change Order Price**

**\$8,852.00**

This price is good for 60 days. If conditions change, this price is void.

We are requesting a time extension of 0 days in conjunction with this change.

Christine Sears

11/14/2018

Author

Date Sent



Accepted

The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date of Acceptance

# Change Order Request



C.O.R. # 17-068-013

G.C. #

Date: 11/14/2018

**Project Name:** Progress Business Park

**Project #:** 17-068

## Labor

<u>Labor Type</u>	<u>Man Hrs</u>	<u>\$/Hr</u>	<u>Burden</u>	<u>Fringe</u>	<u>TotalTax</u>	<u>Total Labor</u>
Operator OT	20.00	\$44.00	\$0.00	\$0.00	\$0.00	\$880.00
				Sub Total	<u>\$0.00</u>	<u>\$880.00</u>
				Grand Total	<u>\$0.00</u>	<u>\$880.00</u>

## Materials

<u>Materials</u>	<u>Quantity</u>	<u>Cost</u>	<u>TotalTax</u>	<u>Total Materials</u>
#53 Stone	264.00	\$17.62	\$0.00	\$4,651.68
			Sub Total	<u>\$0.00</u>
			Grand Total	<u>\$0.00</u>

## Equipment

<u>Equipment</u>	<u>Quantity</u>	<u>Cost</u>	<u>TotalTax</u>	<u>Total Equipment</u>
Track skid steer	10.00	\$152.00	\$0.00	\$1,520.00
84" Vibratory Roller	10.00	\$180.00	\$0.00	\$1,800.00
			Sub Total	<u>0.00</u>
			Grand Total	<u>0.00</u>
			<b>Total</b>	<b>\$8,851.68</b>
			<b>Rounding Adjustment</b>	<b>\$0.32</b>
			<b>Total</b>	<b>\$8,852.00</b>

MAIN OFFICE  
(317) 823-6837

# POINDEXTER EXCAVATING INC.

P.O. BOX 36399  
INDIANAPOLIS, INDIANA 46236-0399

Ser DATE 11-10-18

No: 125810

INSURED AND BONDED



MACHINE	WORKED HOURS	TRAVEL TIME	TOTAL HOURS	@	TOTAL	EMPLOYEE NAME	JOB PERFORMED
SKID loader							
# 1666	8 07 ✓	2	8 07			Ray	
Roller # 1587	8 07 ✓	2	8 07			George C	

Remarks: 12 heads 264 TONS # S3 17.62 (JA)

Customer P.O. # \_\_\_\_\_  
 Bill To \_\_\_\_\_  
 Address \_\_\_\_\_

Poindexter Job Name Progress  
 Poindexter Job # 17-030  
 Operator Ray  
 Customer \_\_\_\_\_

We Are An Equal Opportunity Employer And Participate In E-Verify  
EOE AA M/F VET/DISABILITY

