

GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY

MARCH 12, 2019

10:00 A.M.

10 SOUTH STATE STREET

COUNCIL CHAMBERS, ROOM 127

PRESENT: Mayor Chuck Fewell
Kathy Locke
Tracy Walter
Amanda DeHoney
Tyler Rankins
Jeff Rasche
Mike Fruth
Nelson Castrodale
Glenna Shelby
Gregg Morelock
Jason Koch
Mitch Ripley
Jason Horning
Joanie Fitzwater
Charles Gill

ABSENT: Larry Breese
Kelly McClarnon

The meeting was called to order by Mayor Chuck Fewell at 10:00 a.m. for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the February 26, 2019 meeting minutes as presented, duly seconded by Shelby. Motion carried *viva voce*.

CLERK-TREASURERS OFFICE:

Chief Deputy Clerk-Treasurer Tracy Walter presented the Claim / Vouchers for approval as presented. Shelby moved to approve the claims as presented, duly seconded by Locke. Motion carried *viva voce*.

Chief Deputy Clerk-Treasurer Tracy Walter requested approval of Gregg Morelock conflict of interest form. Shelby moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

ENGINEERING DEPARTMENT:

Jason Koch requested approval of agreement with Kindred Excavating for construction of Sawmill Section 1. Agreement is not to exceed \$125,000.00 with completion date of August 2, 2019. John Kindred came forward to answer any questions. Because it was a low bid Mayor Fewell wanted to clarify the construction would not have changes that would exceed \$125,000.00. Locke moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

Jason Koch presented a professional services agreement amendment with Hitchcock Design for the second and third phase of I-70/SR 9 gateway not to exceed \$21,500.00 for a revised contract amount of \$50,500.00. Shelby moved to approve as presented, duly seconded by Lock. Motion carried *viva voce*.

Jason Koch requested permission to advertise for two Stormwater and Engineering Interns for the Summer. Locke questioned what the period of time would be. It would be about June thru August and if there's budget left they would be brought back in for Winter break. Locke moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

ANIMAL CONTROL:

Amanda DeHoney requested permission to approve out of state travel and training to the Animal Care Expo for two employees April 15th – 18th. For both to go it would be under \$2,500.00. It is possible only one employee would be able to go so it could be less than \$2,500.00. Locke commended Amanda on her hard work with adoptions and running the social media. Shelby moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

HR DEPARTMENT:

Mitch Ripley presented the take home vehicle policy amended to include the word electronic to devices. Shelby moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

STREET DEPARTMENT:

Tyler Rankins requested to award the farm ground quote to HME Farms in the amount of \$4,114.80 per year for a 3 year agreement. Shelby moved to approve agreement as presented, duly seconded by Locke. Motion carried *viva voce*.

Tyler Rankins requested approval for mulch grinding to CGS for \$325.00 per hour with a 5 hour minimum. Locke moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

Tyler Rankins requested permission to seek quotes for cemetery weed eating for 2019. Locke moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

Tyler Rankins requested permission to seek bids for new dump truck. Shelby moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

Tyler Rankins requested approval of deeds which were being circulated for signature.

FIRE DEPARTMENT:

Jason Horning requested approval of out of state travel to National Fire Academy in Emmitsburg, Maryland for the following dates:

April 26th – 28th Chief Roberts
 April 28th – May 4th Corey Breese
 July 7th – 20th Chief Roberts

All courses and rooms are free and travel is reimbursed. Locke motioned to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

POLICE DEPARTMENT:

Jeff Rasche presented the total package for seven cars and equipment to total \$276,323.54. An ordinance is prepared for approval at Council not to exceed \$280,000.00 out of the LOIT fund. Locke questioned the amount of vehicles quoted as seven vehicles and in the minutes it was reflected as six vehicles. It was determined the quote was for seven vehicles. The quote from Safety Systems for K9 kennels was accepted due to installation help being available. Locke motioned to approve the purchase for vehicles, equipment, and kennels pending LOIT money not to exceed \$280,000.00 as presented, duly seconded by Shelby. Motion carried *viva voce*. Shelby motioned to approve the purchase including miscellaneous computer and docucam equipment, duly seconded by Locke. Motion carried *viva voce*.

Jeff Rasche requested approval for out of state training for Less Lethal Munitions course for Sgt. Michael Schwamberger from April 24th – 26th in Michigan with total cost being \$1,365.00. Shelby moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

Jeff Rasche requested approval for out of state training for Evidence Management for Captain Joe Munden and Lt. JD Fortner April 2nd – 3rd in Kentucky with total cost being \$824.72. Locke moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

Jeff Rasche requested approval to seek quotes to replace expiring bullet proof vests. Shelby moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

Jeff Rasche presented the Greenfield Police Department 2018 year end report.

PLANNING DEPARTMENT:

Joanie Fitzwater mentioned the environmental review contract for Depot St. Park came in under \$2,500.00 and requested approval of two appraisal contracts for the grain elevator. Locke motioned to approve Hurwitz Company and Carmichael Appraisal Services as presented, duly seconded by Shelby. Motion carried *viva voce*.

Joanie Fitzwater requested permission to seek bids on Franklin Inclusive Park. Locke motioned to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

Joanie Fitzwater requested permission to seek bids for zoning violations, mowing, and trash removal. Shelby motioned to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

Joanie Fitzwater presented encroachment agreement for Beasley/Lot 311 Keystone/526 Mozart Dr. It is recommended denied because of pipe in the easement. Locke motioned to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

UTILITY DEPARTMENT:

Mike Fruth requested approval of engagement letter with Crowe for 2018 Electric utility audit. Fees are not to exceed \$19,600.00. The City will pay \$6,733.00 and the balance \$12,867.00 will be paid by IMPA. Shelby motioned to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

WASTEWATER DEPARTMENT:

Charles Gill requested approval to accept the low quote from Hubler Chevrolet for the 2019 Chevy Silverado with Venturo crane in the amount of \$96,431.00. Locke motioned to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

WATER DEPARTMENT:

Charles Gill requested approval of the contract with Ellison Blasting for tank coating. Shelby motioned to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

ELECTRIC DEPARTMENT:

Nelson Castrodale requested permission to seek quotes to replace 2012 Chevy Silverado and 2007 International Liftall Bucket Truck. Shelby motioned to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Shelby moved to adjourn the meeting at 10:54 a.m., duly seconded by Locke. Motion carried *viva voce*.

Mayor Fewell declared the meeting adjourned and announced that the next meeting will be held on March 26, 2019 at 10:00 a.m.

Tracy Walter
Chief Deputy Clerk-Treasurer

Chuck Fewell, Mayor
Presiding Officer