

Charles Gill
Water Utility Manager
451 Meek Street
Greenfield, Indiana 46140



Mayor Chuck Fewell
Board of Works and Public Safety
10 South State St.
Greenfield, IN 46140

Re: Request Approval of probationary hire

January 22, 2019

Mayor and Board Members,

I request the board approve of the conditional job offer to Alex Woodsmall. He has worked for Greenfield Animal Management, and has served in the Indiana National Guard, where he has gained experiences that he would like to apply to a career in the Water Utility. After an interview with myself, Jimmy Griffith, and Mr. Ripley, I believe that Mr. Woodsmall is going to be an excellent addition to the Water Filtration team as a Plant Operator after his 90 probationary period. Mr. Woodsmall has accepted our positional offer.

I would like to recommend the Board approve the 90 day probationary hiring, of Mr. Woodsmall for the position of **Operations Assistant** with a starting hourly rate of **\$16.19** effective **February 9, 2019**. If approved, he would then start on **February 11, 2019**.

I welcome any questions the Board may have on this recommendation.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Charles Gill", is written over a light blue horizontal line.

Charles Gill
Manager
Water Utility

cc: Mike Fruth, Utility Director
Mitch Ripley, Human Resource Director
Lori Elmore, Clerk-Treasurer