



December 22, 2020

Mayor Chuck Fewell  
Board of Public Works and Safety  
10 South State Street  
Greenfield, IN 46140

Re: Compliance/Maintenance Project – Final Retainage Release

Mayor and Board Members,

Thieneman Construction has submitted their request to Commonwealth Engineers for the Release of Final Retainage for the Compliance/Maintenance project at the WWTP. Commonwealth, along with myself and other members of the WWTP staff, have confirmed that all items that were included in the Substantial Completion Punch List have been addressed and are now complete. Commonwealth has recommended approval of the request for the Release of Final Retainage. The warranty inspection for this project will be completed in August of 2021.

At this time I am requesting that the Board approve the recommendation from Commonwealth for Release of Final Retainage for the Compliance/Maintenance Project at the WWTP. Included with this request are copies of the following:

1. The recommendation letter from Commonwealth.
2. Contractor application for payment.

Please let me know if there are questions regarding this request or if any other information is needed.

Best Regards,

A handwritten signature in black ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP  
Wastewater Utility Manager

**Wastewater Utility**  
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