



*Engineering and Planning Department*

July 9, 2020

Board of Public Works and Safety  
10 S. State St.  
Greenfield, IN 46140

Re: Encroachment Agreements

Members:

Our department has received requests to encroach into utility/drainage easements for the purpose of constructing a fence and/or deck. These residential property owners have applied for an improvement location permit and an encroachment agreement into the existing easement. Upon review of the application, our staff has determined the below encroachments **will** adversely affect the use of the affected easement. Therefore, it is my recommendation that the Board **deny** the following encroachment agreements.

**John Whisler, 122 Winfield Park Ct, Lot 17, Winfield Park**

The Storm Water Department recommends the denial of the encroachment because this would eliminate the remaining access to the area.

**1176 E Apple Lake Dr, Bldg 7A, Apple Lake Estates**

The Storm Water Department recommends the denial of the encroachment. The storm swale in the affected easement has required maintenance on numerous occasions and this fence would limit access to these known problem areas.

**Richard Emmelman, 1575 Bayberry Dr, Lot 119, Oak Highlands**

The Storm Water Department recommends the denial of the encroachment because any placement of a structure will limit the utilities to access and maintain the infrastructure.

Respectfully,

Joanie Fitzwater  
Zoning Administrator