

**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**AUGUST 13, 2019**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

**PRESENT:** Mayor Chuck Fewell  
Kathy Locke  
Kelly McClarnon  
Tracy Walter  
Jeff Rasche  
Jason Koch  
Mike Fruth  
Nelson Castrodale  
Glenna Shelby  
Larry Breese  
Gregg Morelock  
James Roberts  
Tyler Rankins  
Joanie Fitzwater  
Charles Gill  
Nicholas Dezelan

The meeting was called to order by Mayor Chuck Fewell at 10:00 a.m. for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the July 23, 2019 meeting minutes, duly seconded by Shelby. Motion carried *viva voce*.

**CLERK-TREASURERS OFFICE:**

Chief Deputy Clerk-Treasurer Tracy Walter presented the Claim / Vouchers for approval as presented. Breese moved to approve the claims as presented, duly seconded by McClarnon. Motion carried *viva voce*.

**FIRE DEPARTMENT:**

James Roberts requested approval of the retirement of Firefighter/Paramedic Kenny Dowden effective September 19, 2019. Breese moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

James Roberts requested approval to remove David Wickard from the fire investigator specialty pay effective August 10, 2019. Breese moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

James Roberts requested approval of the time driven promotion of James Burns to the position of First Class Firefighter effective August 10, 2019. Shelby moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

James Roberts requested quotes for fire turnout gear be opened at this time and read into public record. They were as follows:

Municipal Emergency Services Inc.	\$2,405.53 per set
-----------------------------------	--------------------

James Roberts requested approval of the Municipal Emergency Services quote and estimated it would be for about 10-15 sets replaced. The quote is good for two years. McClarnon moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

**POLICE DEPARTMENT:**

Jeff Rasche requested quotes for vests be opened at this time and read into public record. They were as follows:

Nelson & Co.	\$3,245.00 for 50
Steve Jenkins Company Inc.	\$71.99 each/Regular thru 2XL
	\$82.99 each/Tall thru 5XL
US Uniform & Supply Inc.	\$3,500.00 for 50

Jeff Rasche requested they be tabled until the next meeting to review and come back with a recommendation. Shelby moved to approve as submitted, duly seconded by Locke. Motion carried *viva voce*.

Jeff Rasche requested approval for the resignation of Cary DeWester from the position of Crossing Guard. Locke moved to approve as submitted, duly seconded by Shelby. Motion carried *viva voce*.

Jeff Rasche requested approval to hire Brenda Cathcart to the position of Crossing Guard effective July 27, 2019 with a start date of August 1, 2019. McClarnon moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

Jeff Rasche requested approval to present retiring Lt. Randy Ratliff his duty weapon, a Glock Model 19 serial number BGZW131. McClarnon moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

Jeff Rasche requested approval of time driven promotion for Patrolman Isaiah Ernst effective September 7, 2019. McClarnon moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

Jeff Rasche requested approval to promote Sgt. Nichole Gilbert from the rank of Sergeant to the rank of Lieutenant effective September 7, 2019. Locke moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

Jeff Rasche requested approval of agreement with Ring LLC for Neighbors by Ring. Locke moved to approve as presented, duly seconded by Breese. Motion carried *viva voce*.

Jeff Rasche requested General Order 19-003 be pulled from the agenda for further review. McClarnon moved to approve as presented, duly seconded by Breese. Motion carried *viva voce*.

Jeff Rasche requested approval for additional appropriation for warning sirens not to exceed \$25,000.00. The ordinance will be presented to the City Council August 14, 2019. Shelby moved to approve as presented, duly seconded by McClarnon. Motion carried *viva voce*.

#### **STREET DEPARTMENT:**

Tyler Rankins requested approval of the printer lease with Braden Office Equipment. The lease is for the Street Department and the City Garage. Pat Byerly from the IT Department came forward to answer questions. McClarnon moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

Tyler Rankins requested approval of concrete work for Boyd Ave. from Michigan to Broadway with Vail's Concrete. McClarnon moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

Tyler Rankins requested approval of deeds which were being circulated for signature.

#### **ENGINEERING DEPARTMENT:**

Jason Koch requested approval of the PSA amendment #1 with Cleland Environmental Engineering for New & Apple sanitary extension in the increased amount of \$12,000.00 for a new contract total not to exceed \$27,000.00. Locke moved to approve agreement as presented, duly seconded by Breese. Motion carried *viva voce*.

Jason Koch requested approval of the PSA amendment #1 with Cleland Environmental Engineering for Hancock County Jail utility extensions in the increased amount of \$9,000.00 for a new contract total not to exceed \$35,000.00. McClarnon moved to approve as presented, duly seconded by Breese. Shelby abstained. Motion carried *viva voce*.

Jason Koch requested approval to hire Monica Evans for the vacant administrative assistant position for the Engineering Department effective August 19, 2019 at the hourly rate of \$21.63. Locke moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

Jason Koch requested approval of the grant agreement amendments with the State of Indiana in the Community Crossings Matching Grant program that move the New Road segment from one agreement to the other. This is for internal INDOT housekeeping purposes. Shelby moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

Jason Koch requested approval of the Next Level Trails grant agreement with the State of Indiana defining the terms and conditions of the grant funding. McClarnon moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

**PLANNING DEPARTMENT:**

Joanie Fitzwater requested approval of the professional services agreement with Context LLC for Depot Street Park. McClarnon moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

Joanie Fitzwater requested to continue the encroachment agreement for O'Haver/Lot 130 Winfield Park/347 Van Buren St. Locke moved to approve as presented, duly seconded by Breese. Motion carried *viva voce*. The agreement will be presented at the next Board of Works meeting on August 27, 2019.

Joanie Fitzwater requested approval of the denial of the encroachment agreement for Ryan Cooksey/Lot 66 Sawmill/2767 Winding Creek Lane. It is recommended denied because of pipe in the easement. Shelby moved to approve as presented, duly seconded by McClarnon. Motion carried *viva voce*.

Joanie Fitzwater requested approval of the encroachment agreement for Aimee Catellier/Lot 285 Indigo Springs/495 Bourneside Dr. McClarnon moved to approve as presented, duly seconded by Breese. Motion carried *viva voce*.

**UTILITY DEPARTMENT:**

Mike Fruth requested approval of the General Services Agreement with Commonwealth Engineers Inc. for Wastewater Utility Task orders. Breese moved to approve as presented, duly seconded by McClarnon. Motion carried *viva voce*.

**WATER DEPARTMENT:**

Charles Gill requested approval of change order #2 with Leary Construction Co. Inc. for the East Water Tower in the amount of \$3,500.00. Locke moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

**ELECTRIC DEPARTMENT:**

Nelson Castrodale requested approval of the promotion of Cole Dishroon to Apprentice Lineworker Class II effective August 24, 2019 at the rate of \$20.01 per hour. McClarnon moved to approve as presented, duly seconded by Breese. Motion carried *viva voce*.

Nelson Castrodale requested approval of the streetlight installation contract with developers. Locke moved to approve as presented, duly seconded by Breese. Motion carried *viva voce*.

Nelson Castrodale wanted to congratulate and recognize Guy Titus for his 40 year anniversary with the City.

**WASTEWATER DEPARTMENT:**

Nicholas Dezelan requested approval of the apprentice progression of Paul Hood to Junior Pipefitter II at the rate of \$26.48 per hour and Jeff Leffel to Junior Operator II at the rate of \$27.42 per hour effective August 10, 2019. Locke moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

Nicholas Dezelan requested approval of the position change of Rob Lovell to Plant Foreman at the pay rate of \$33.56 per hour effective August 10, 2019. McClarnon moved to approve as presented, duly seconded by Breese. Motion carried *viva voce*.

Nicholas Dezelan requested approval to update eligible stand by employees to remove Eddie Williams and Al Franklin and add Jeff Leffel and Justin Rankins. McClarnon moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

Nicholas Dezelan requested approval for compliance and maintenance project bid advertisement dates first advertising on August 19, 2019 and ending at awarding project on September 24, 2019. McClarnon moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

Nicholas Dezelan requested permission to seek quotes for the Yamaha sewer extension. Locke moved to approve as presented, duly seconded by McClarnon. Motion carried *viva voce*.

Nicholas Dezelan requested approval of Request for Qualifications to upgrade the SCADA system at the treatment plant. McClarnon moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

Nicholas Dezelan requested approval of a change order update to the OCRA Grant and invoice submittal for work done June 1, 2019 thru July 31, 2019. The previous approval was an amount not to exceed \$90,000.00. The actual total came back at \$41,228.25 with a new completion date of August 30, 2019. McClarnon moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

Nicholas Dezelan requested approval to repair the inspection camera lens and replacement of the rearview camera. The repair cost will be \$352.44 and replacement will cost \$3,025.00. Shelby moved to approve as presented, duly seconded by McClarnon. Motion carried *viva voce*.

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Shelby moved to adjourn the meeting at 10:52 a.m., duly seconded by McClarnon. Motion carried *viva voce*.

Mayor Fewell declared the meeting adjourned and announced that the next meeting will be held on August 27, 2019 at 10:00 a.m.

---

Tracy Walter  
Chief Deputy Clerk-Treasurer

---

Chuck Fewell, Mayor  
Presiding Officer