

GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY

July 23, 2019

10:00 A.M.

10 SOUTH STATE STREET

COUNCIL CHAMBERS, ROOM 127

PRESENT:	Mayor Chuck Fewell	Glenna Shelby
	Kathy Locke	Larry Breese
	Kelly McClarnon	Gregg Morelock
	Lori Elmore	Tyler Rankins
	James Roberts	Joanie Fitzwater
	Jeff Rasche	Mike Fruth
	Jane Webb	Charles Gill
	Nicholas Dezelan	Nelson Castrodale

The meeting was called to order by Mayor Chuck Fewell at 10:00 a.m. for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the July 9, 2019 meeting minutes, duly seconded by Breese.

Motion carried *viva voce*.

CLERK-TREASURERS OFFICE:

Clerk-Treasurer Lori Elmore requested approval of the Claim / Vouchers as submitted. Breese moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore updated the members of the Board that the June 30th numbers are still being reconciled and will be emailed to them to review when completed.

Clerk-Treasurer Lori Elmore requested approval to put out a Request for Proposal on Internal Controls. Clerk-Treasurer Elmore had previously provided the members of the Board with a list of items that could potentially have Internal Control policies city wide and stressed the importance of having assistance from an external vendor who specialized in creating what is needed. Shelby moved to approve, duly seconded by Locke.

Motion carried *viva voce*.

STREET DEPARTMENT:

Tyler Rankins requested approval of the lease with Braden Office Equipment for 2 printers; one for the City Garage and the second printer for the Street Department. The Board had several questions. The item has been tabled for the opportunity to research and clarify the leasing information. Shelby moved to approve, duly seconded by McClarnon. Motion carried *viva voce*

FIRE DEPARTMENT:

Chief James Roberts requested approval of Firefighter/Paramedic Zach Griffey's resignation effective July 28, 2019. Breese moved to approve, duly seconded by McClarnon. Motion carried *viva voce*

Chief James Roberts requested approval of the 2nd Quarter Ambulance Write Offs in the amount of \$322,875.63. McClarnon moved to approve, duly seconded by Breese. Motion carried *viva voce*

Chief James Roberts requested approval to seek bids to refurbish the roll-up doors on Rescue 421. Locke moved to approve, duly seconded by Breese. Motion carried *viva voce*

Chief James Roberts requested approval to seek bids for Fire Turnout Gear. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*

PLANNING DEPARTMENT:

Joanie Fitzwater requested approval to deny the encroachment request from John and Deeanna Leach, Lot 307 Keystone; address commonly known as 563 Gondola Run. Breese moved to approve the denial of the request, duly seconded by Locke. Motion carried *viva voce*.

Joanie Fitzwater requested approval to deny the encroachment request from Matthew Young, Lot 10 Whitcomb Commons; address commonly known as 63 Longfellow Lane. Shelby moved to approve the denial of the request, duly seconded by Breese. Motion carried *viva voce*.

Joanie Fitzwater requested to table the Stellar Depot Street Park Design Contract for further review. Locke moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

POLICE DEPARTMENT:

Chief Jeff Rasche requested approval of Lieutenant Randy Ratliff's retirement effective September 9, 2019. His last date of employment will be August 2nd and an open house will be held that day. Thanks were expressed for the service provided by Lieutenant Ratliff during his time with the City of Greenfield. He was wished well.

McClarnon moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Chief Jeff Rasche updated the Board on the hiring process stating that currently there are 3 candidates being considered for 1 vacant position. Interviews will be conducted over the next few weeks.

Chief Jeff Rasche requested approval for the out of state training in Hoffman Estates, IL on August 13th for Captain Munden and Lieutenant JD Fortner. The cost of attending the training would include using a department vehicle, gas and 1 (one) nights hotel stay of an estimated \$106.00. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Chief Jeff Rasche requested approval to seek bids for renovating the interview room at the station. The renovation would involve taking the existing room and creating 2 (two) interview rooms. This would create an interview room for victims and children and the second room would be used for other type of interviews. The Victim's Advocate program will be providing a grant in the amount of \$1,500.00 toward helping with the furnishings and the Police Department will be using money from seizure funds. Breese moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Chief Jeff Rasche requested approval to seek bids from Nelson Alarm and Johnson Controls to replace the fire alarm panel. It is planned to cancel the current contract with Johnson Controls. McClarnon moved to approve, duly seconded by Locke. Motion carried *viva voce*.

UTILITY DIRECTOR:

Mike Fruth requested approval of the temporary easement to the Hydaker-Wheatlake Company that is doing work for Duke Energy for the use of a lot located on South Franklin Street. The company has agreed to make a contribution of \$1,000.00 to Re-Greening Greenfield for the use of this property. Breese moved to approve, duly seconded by Locke.

Motion carried *viva voce*.

Mike Fruth requested approval to participate in Constellation/Vectren Energy's 225 Transportation of Natural Gas Program. If approved by the Board the effective date to lock in a rate would begin in September. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Mike Fruth provided an update on the utility extension between the City and the Hancock County. Hancock County provided an amended MOU to the City requesting ownership of the extension property from US 40 to the jail site. The County does not wish to pay any additional connection or availability fees. This private ownership proposal to the County raises concerns with the City for the Water System and the integrity of the public water system. Gregg Morelock suggested to continue negotiations with the County over items #6 and #7 in the amended MOU, giving the County an opportunity to review the information provided by the utility director and amend as needed. No action is required at this time.

UTILITY BILLING:

Jane Webb requested approval of the maintenance agreement with Braden Office Equipment for an additional printer/copier. Question were asked and answered regarding the maintenance program on offer. McClarnon moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Jane Webb requested approval of the contract with ONLINE Information Services, Inc., dba ONLINE Collections (an online utility collection company) who would replace the current contract we have had for a long time. Jane has researched this company and feels the online collection payments will increase from what is currently being collected. McClarnon moved to approve, duly seconded by Locke. Motion carried *viva voce*.

WATER DEPARTMENT:

Charles Gill requested approval of the quote from Peerless Midwest Inc. In the amount of \$18,740.00 for the well cleaning for Well 1-1 at the North plant. Locke moved to approve, duly seconded by Breese.

Motion carried *viva voce*.

Charles Gill requested approval to seek quotes for their annual supply of chlorine. Locke moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Charles Gill requested approval to seek quotes to replace or repair the Water Utility Administration gate operator. McClarnon moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Charles Gill presented the 2019 June Dashboard.

WASTEWATER TREATMENT:

Nicholas Dezelan informed the Board of a recent emergency situation of a pipe bursting and sending pieces of the pipe throughout the building. Fortunately, no operators were in the building at the time. An emergency repair was done by Maddox Industrial Group who replaced the pipe with galvanized steel and made the necessary emergency repairs at a cost of \$9,838.00. Mayor Chuck Fewell confirmed that had been approved by him and the emergency repairs were completed. McClarnon moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Nicholas Dezelan requested approval of the emergency repair services of XYLEM to repair RAS pump #2 at a cost of \$7,244.70. McClarnon moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Nicholas Dezelan requested approval of the additional services of XYLEM to repair RAS pump #3 at a cost of \$8,401.00 and is caused by the need of a new motor as well as the repair kit. Locke moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Nicholas Dezelan requested approval of the quote from Corrosion Fluid Products to repair 2 control valves on the primary sludge pump in the amount of \$ 7,500.00 plus any shipping costs. McClarnon moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Nicholas Dezelan requested approval to send the sewer inspection camera to the manufacturer for inspection and repairs at an estimated cost of \$2,500.00. The final cost will depend on the repairs needed. Due to the age of the current camera the Board requested information on the cost of a new sewer inspection camera. This item was tabled to gather more information.

Nicholas Dezelan requested the approval of the following retirements of Leslie 'Al' Franklin effective May 31, 2019 and Paul 'Eddie' Williams effective July 2, 2019. Mr. Franklin and Mr. Williams have served the City of Greenfield for 40 and 45 years respectively. The Board and the City would like to thank Al and Eddie for their combined 85 years of dedicated service, knowledge and experience each has given to the community, wishing them both the best in their future endeavors during their retirement. McClarnon moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Nicholas Dezelan presented the 2019 June Dashboard.

POWER & LIGHT:

Nelson Castrodale presented the 2019 June Dashboard.

MISCELLANEOUS:

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Breese moved to adjourn the meeting at 11:19 a.m., duly seconded by McClarnon. Motion carried *viva voce*.

Mayor Fewell declared the meeting adjourned and announced that the next meeting will be held on August 13, 2019 at 10:00 a.m.

Lori Elmore
Clerk-Treasurer

Chuck Fewell, Mayor
Presiding Officer