

Charles Gill  
Water Utility Manager  
451 Meek Street  
Greenfield, Indiana 46140



Mayor Chuck Fewell  
Board of Works and Public Safety  
10 South State St.  
Greenfield, IN 46140

Re: Out of state travel authorization

March 26, 2019

Mayor and Board Members,

I request authorization for myself, Caleb Osborne, Jimmy Griffith to travel to Engineered Fluid Inc., in Centralia, Illinois on Wednesday April 18, 2019. This trip will be to inspect the new well house that is under construction for Well 1-3.

I welcome any questions the Board may have on this request.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Charles Gill".

Charles Gill  
Manager  
Water Utility

cc: Mike Fruth, Utility Director