

**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**February 12<sup>nd</sup>, 2019**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

**PRESENT:** Mayor Chuck Fewell  
Kelly McClarnon  
Gregg Morelock  
Kathy Mann  
Chief James Roberts  
Tyler Rankins  
Mike Fruth  
Nelson Castrodale  
Councilman Dan Riley  
Larry Breese  
Glenna Shelby  
Lori Elmore  
Joanie Fitzwater  
Chief Jeff Rasche  
Jason Koch  
Charles Gill  
Dave Scheiter

**ABSENT:** Kathy Locke

The meeting was called to order by Mayor Chuck Fewell at 10:00 a.m. for the purpose of conducting the business for the City of Greenfield, Indiana. Shelby moved to approve the January 22, 2019 meeting minutes as submitted, duly seconded by Breese. Motion carried *viva voce*.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve the Claims Docket as submitted, duly seconded by McClarnon. Motion carried *viva voce*.

**WATER DEPARTMENT:**

Charles Gill requested the bids for the Well 1-3 and Water Main Project be opened and read into public record at this time. The bids were as follows: **Well 1-3 and Water Main:**

Culy Contracting, LLC	\$405,566.00
Brackney Inc.	\$599,765.00
C&H/M Excavating, Inc.	\$585,569.45
TSW Utility Solutions Inc.	\$647,233.00

Charles Gill requested to table the bids until the February 26<sup>th</sup> 2019 Board of Works meeting. Shelby moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

**FIRE DEPARTMENT:**

Chief James Roberts requested approval of paramedic pay for Zach Griffey and Nick Smith effective February 23, 2019. Breese moved to approve the request as presented, duly seconded by Shelby. Motion carried *viva voce*.

Chief James Roberts requested approval of the time driven promotions of Nick Smith and Zach Griffey to the position of Firefighter First Class effective February 9, 2019. McClarnon moved to approve as presented, duly seconded by Breese. Motion carried *viva voce*.

Chief James Roberts requested approval of the contract with Rooney & Co, LLC to complete the Indiana Medicaid Freestanding Governmental Ambulance Provider Report which once completed will seek recovery of Medicaid payments for the fiscal year of 2018 at the cost of \$4,000.00. Shelby moved to approve as submitted, duly seconded by McClarnon. Motion carried *viva voce*.

Chief James Roberts requested the bids for the protective hoods and rope rescue equipment be opened and read into public record at this time. The bids are as follows:

**Rope Rescue Equipment**

Municipal Emergency Services	\$8,252.55
5 Alarm	\$7,943.81

**Protective Hoods:**

Sentinel Emergency Solutions	\$5,451.16
Municipal Emergency Services	\$5,121.00

Chief James Roberts requested to table the bids until the February 26<sup>th</sup> 2019 Board of Works meeting. McClarnon moved to approve, duly seconded by Breese. Motion carried *viva voce*.

**PLANNING DEPARTMENT:**

Joanie Fitzwater requested approval of the encroachment request by Nicholas Ramsey of Lot 271 Keystone, address commonly known as 552 Gondola Run. Breese moved to approve as submitted, duly seconded by Shelby. Motion carried *viva voce*.

Joanie Fitzwater requested approval to seek vehicle quotes for the building commissioner, Erikk Knapp. McClarnon moved to approve as submitted, duly seconded by Shelby. Motion carried *viva voce*.

**POLICE DEPARTMENT:**

Chief Jeff Rasche requested approval to send two officers to IMPD Leadership Training in Indianapolis at the cost of \$4,000.00. McClarnon moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Chief Jeff Rasche requested approval of quotes for basement remodel.

**Basement Remodel:**

McQueeney Construction	\$16,000.00
Westway Construction	\$ 9,847.00

Chief Jeff Rasche requested approval to accept Westway Construction as presented. Breese moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

**STREET DEPARTMENT:**

Tyler Rankins requested approval to rescind the probationary hire of Scott Spurgin. Shelby moved to approve as submitted, duly seconded by Breese. Motion carried *viva voce*.

Tyler Rankins requested approval of the hire of Justin Sasser in the position of Apprentice Road Builder at the rate of \$16.19 an hour effective February 23, 2019 with a 90 day probationary period. Breese moved to approve subject to passing the pre-employment screening tests, duly seconded by Shelby. Motion carried *viva voce*.

Tyler Rankins requested approval to seek quotes for the farm ground planting in 2019. Breese moved to approve as presented, duly seconded by McClarnon. Motion carried *viva voce*.

Tyler Rankins requested permission to seek quotes for a new mapping software program for the Cemetery which will include additional phase in options. Rob Souchon answered questions from the members of the Board of Works. Shelby moved to approve as presented, duly seconded by McClarnon. Motion carried *viva voce*.

Tyler Rankins requested approval of the Deeds which were being circulated for signature.

**ENGINEERING DEPARTMENT:**

Jason Koch requested approval for PSA (Professional Service Agreement) for the On-Call Storm Water Review Services with Wessler for the cost of \$10,000.00 with an expiration date of December 31<sup>st</sup> 2019. Shelby moved to approve as presented, duly seconded by Breese. Motion carried *viva voce*.

Jason Koch requested approval of the MOU (Memo of Understanding) with Keller Development for cost sharing on the Broadway Flats Development project. The MOU contains the roles and responsibilities of the Developer and the City. The new estimates for the costs of design and construction of the sidewalks and ramps along Center and Osage Streets is \$23,675.00, an increase of \$4,275.00 from the 2016 estimate. Shelby moved to approve as presented, duly seconded by McClarnon. Motion carried *viva voce*.

**UTILITY DIRECTOR:**

Mike Fruth requested approval of the Consent to Serve Agreement with the City of Greenfield and Ninestar to serve the new well site at IMI for a 10 year term and renewal options in 5 year increments. Shelby moved to approve as presented, duly seconded by Breese. Motion carried *viva voce*.

Mike Fruth requested to table the IT proposal until the February 26<sup>th</sup> 2019 Board of Works meeting.

**WATER DEPARTMENT:**

Charles Gill requested approval of Change Order (Number 1) for the motor starter in the amount of \$10,536.00 making the new total project cost \$159,305.00. Breese moved to approve as presented, duly seconded by Shelby. Motion carried *viva voce*.

Charles Gill requested approval of the 30 day probationary hire of Alex Woodsmall as Operations Assistant effective April 6<sup>th</sup>, 2019 at the rate of \$16.19 an hour. Breese moved to approve as submitted, duly seconded by Shelby. Motion carried *viva voce*.

**POWER AND LIGHT DEPARTMENT:**

Nelson Castrodale requested approval to send 5 members of the Power and Light Department, Scott Yost, Cody Richey, JD Silvey, Jordan Osswald and Jerry Dunn, to the American Public Power Association 2019 Public Power Line Workers Rodeo from March 27<sup>th</sup> to March 30<sup>th</sup> for an approximate cost of \$3,410.00. McClarnon moved to approve and duly seconded by Shelby. Motion carried *viva voce*.

Nelson Castrodale requested approval of the Service Agreement with ChargePoint Inc., for 2 (two) electric car charging stations to be placed at Gander Outdoors and in the parking lot of Lincoln Square in the area known as the Living Alley. The lease will be for a period of 5 years at the cost of \$5,000.00 per year for a total of \$25,000.00. McClarnon moved to approve, duly seconded by Breese. Motion carried *viva voce*.

**WASTEWATER DEPARTMENT:**

Dave Scheiter requested approval of the agreement with Insituform Technologies USA, LLC for the OCRA Sanitary Sewer Rehabilitation Project. Breese moved to approve as submitted, duly seconded by McClarnon. Motion carried *viva voce*.

Dave Scheiter requested approval of the probationary hire of Nathan Delagrange as Facilities Maintenance effective February 16<sup>th</sup>, 2019 at the rate of \$30.00 an hour. Shelby moved to approve, duly seconded by McClarnon. Motion carried *viva voce*.

**MISCELLANEOUS ITEMS:**

Councilman Dan Riley provided a presentation to the members of the Board of Works on the progress of the branding project Matchbook Creative Inc. was hired to build last year. The website they are creating is being designed to attract a younger demographic to the City of Greenfield. The other parties who are involved in the project include: Ninestar Inc., Hancock Regional Hospital and Greenfield Central School Corporation. The Purchase Orders includes a website maintenance and social media maintenance component with the City’s portion of the total cost of \$109,600.00 being \$44,800.00 a year (for two years) and these payments will be paid with CEDIT funds pending approval of the members of the Council by Ordinance which is being presented at tomorrow night’s meeting. The addendum includes a clause saying the service can be cancelled with a 30 day notice.

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Shelby moved to adjourn the meeting at 10:57 a.m., duly seconded by McClarnon. Motion carried *viva voce*.

Mayor Fewell declared the meeting closed and announced that the next meeting will be on February 26th, 2019 at 10:00 a.m.

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Lori Elmore  
Clerk-Treasurer

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Chuck Fewell  
Presiding Officer