

Charles Gill
Water Utility Manager
451 Meek Street
Greenfield, Indiana 46140



Mayor Chuck Fewell
Board of Works and Public Safety
10 South State St.
Greenfield, IN 46140

Re: Request Approval of probationary hire

February 12, 2019

Mayor and Board Members,

I request the board approve of the conditional job offer to Alex Woodsmall. He has worked for Greenfield Animal Management for almost 4 years, and has served in the Indiana National Guard, where he has gained experiences that he would like to apply to a career in the Water Utility. I believe that Mr. Woodsmall is going to be an excellent addition to the Water Filtration team. Once he completes a 30 day probationary period he could be offer a regular position as a Plant Operator. Mr. Woodsmall has accepted our conditional employment offer.

I would like to recommend the Board approve the 30 day probationary hiring, of Mr. Woodsmall for the position of **Operations Assistant** with a starting hourly rate of **\$16.19** effective **April 6, 2019**. If approved, he would then start on **Monday, April 8, 2019**.

I welcome any questions the Board may have on this recommendation.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Charles Gill".

Charles Gill
Manager
Water Utility

cc: Mike Fruth, Utility Director
Mitch Ripley, Human Resource Director
Lori Elmore, Clerk-Treasurer