

GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY

December 26th, 2018

10:00 A.M.

10 SOUTH STATE STREET

COUNCIL CHAMBERS, ROOM 127

PRESENT:	Mayor Chuck Fewell	Kathy Locke
	Larry Breese	Kelly McClarnon
	Glenna Shelby	Lori Elmore
	Chris Isom	Pat Byerley
	Brad Evans	Chief James Roberts
	Dan Worl	Mike Fruth
	Charles Gill	Nelson Castrodale
ABSENT:	Gregg Morelock	

The meeting was called to order by Mayor Chuck Fewell at 10:00 a.m. for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the December 11, 2018 meeting minutes as presented, duly seconded by McClarnon. Motion carried *viva voce*.

CLERK-TREASURERS OFFICE:

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. McClarnon moved to approve the Claims Docket as submitted, duly seconded by Breese. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore requested permission for the Mayor to sign a 'one year gap' agreement from INDOT when it is returned. This agreement is in the amount of \$2811.60 for street sweeping services which were provided during July 1st, 2017 to June 30th, 2018. This time period was not included in the new four year contract and remains outstanding. Shelby moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

Pat Byerley, from the IT Department, requested permission to recycle the sound system equipment which was removed from the Council chambers last year when the new system was installed. The old equipment has no commercial value at this time, having been purchased for approximately \$60,000, and will be removed from the Capital Asset system as of the end of the year. The asset number in KeyAssets is 604. Breese moved to approve as presented, duly seconded by McClarnon. Motion carried *viva voce*.

STREET DEPARTMENT:

Brad Evans requested approval of the Deeds which were being circulated for signature.

FIRE DEPARTMENT:

Chief Roberts requested approval of the Specialty Pay Positions for 2019 as presented, effective December 29, 2018. Breese moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

UTILITY BUSINESS MANAGER

Dan Worl requested permission to attend the second part of the Certified Public Manager program offered via Ball State University during the upcoming year for the amount of \$1895.00. The program will begin on March 12, 2019 completing on February 11th 2020. The classes take place on the first Tuesday of each month and are a day long class. McClarnon moved to approve as requested, duly seconded by Breese. Motion carried *viva voce*.

UTILITY DIRECTOR

Mike Fruth, standing in for Dave Scheiter, requested approval to purchase the John Deere 544L Payloader in the amount of \$144,000.00 from West Side Tractor Sales. The original price is \$178,000.00 and there is a trade in for the amount of \$ -34,000.00 for a total base bid price of \$144,000.00. McClarnon moved to approve as requested, duly seconded by Locke. Motion carried *viva voce*.

The dashboard for the month of November 2018 for the Waste Water department was presented.

Dan Worl, on behalf of Dave Scheiter, requested to award the OCRA Sewer Rehab Project to Insituform Technologies for the amount of \$771,439.70 following the submission of the application and award of the grant from OCRA. The second bidding process time frame and amended scope of the project has already been approved by OCRA. Shelby moved to approve as presented once awarded by OCRA, duly seconded by Locke. Motion carried **viva voce**.

Mike Fruth requested approval of the utility write offs which have been submitted to the members of the Board in the following amounts:

Power and Light	\$155,139.27	Sewer	\$ 17,299.85
Water	\$ 19,902.80	Storm Water	\$ 3,340.43

Questions followed on the process, dates, status going forward, vacant properties and previously delinquent customers who move to another property and request service again. The storm water amounts are not able to have a lien placed as the properties have changed hands. McClarnon moved to approve the utility write off's as submitted, duly seconded by Breese. Motion carried **viva voce**.

The quarterly reports for the Utilities had been given prior to the meeting.

WATER DEPARTMENT:

Chuck Gill requested approval the conditional job offer of Emily Berg-Ewing as the Water Infrastructure Coordinator with a starting hourly rate of \$22.40 to be effective January 3rd, 2019. Locke moved to approved as presented, duly seconded by Shelby. Motion carried **viva voce**. Breese abstained from voting.

Chuck Gill requested approval of the promotion advancement of Cody Cory to Distribution Operator A to be effective December 29th, 2019 with an hourly rate increase to \$26.48. Breese moved to approve as presented, duly seconded by Locke. Motion carried **viva voce**.

Chuck Gill requested permission to go back out to seek quotes for painting the tanks and hydrants after no one responded to the first round of quotes. These quotes are to returned and opened at the second meeting in January 2019. Shelby moved to approve as presented, duly seconded by Locke. Motion carried **viva voce**.

The Dashboard for November 2018 was presented to the members of the Board of Works.

POWER AND LIGHT:

Nelson Castrodale requested approval of the advancement of Jordan Oswald and Jerry Dunn who have completed their training requirements for the Apprentice Program. Nelson requested that they be advanced to Apprentice Lineworker Class II, effective as of December 29th with an hourly rate of \$20.01. Shelby moved to approve as presented, duly seconded by Breese. Motion carried **viva voce**.

The Dashboard for November 2018 was presented to the members of the Board of Works.

MISCELLANEOUS ITEMS:

The Mayor thanked all of the Department Heads for the outstanding efforts and great works which were accomplished in 2018.

The Mayor thanked the members of the Board of Works for the diligence of their efforts in 2018 and that he appreciated their preparation and all they do which allow the City to run smoothly.

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Breese moved to adjourn the meeting at 10:37 a.m., duly seconded by Locke. Motion carried **viva voce**.

Mayor Fewell declared the meeting closed and announced that the next meeting will be on January 8th, 2019 at 10:00 a.m.

Lori Elmore
Clerk-Treasurer

Chuck Fewell
Presiding Officer