



451 Meek Street: Greenfield, Indiana 46140
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November 27, 2018

Mayor Chuck Fewell
Board of Works and Public Safety
10 South State St.
Greenfield, IN 46140

Re: Water Utility On-call status change

Mayor and Board Members,

I request the Board approve the following personnel position modifications:

1. Removal of **Jan Piworski, Distribution Operator**, from the stand-by rotation with the \$1000.00 yearly stipend.
2. Addition of **Caleb Baldwin, Distribution Operator (E)**, to the stand-by rotation with the \$15.80 daily on-call rate.

If approved this change would take effect December 15, 2018. I welcome any questions the Board may have regarding this request.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Charles Gill", is written over a light blue horizontal line.

Charles Gill
Water Utility Manager

cc: Mike Fruth, Utility Director
Mitch Ripley, Human Resources
Lori Elmore, Clerk-Treasurer