



*451 Meek Street: Greenfield, Indiana 46140*  
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November 13, 2018

Mayor Chuck Fewell  
Board of Works and Public Safety  
10 South State St.  
Greenfield, IN 46140

Re: Water Master Plan Study Contract

Mayor and Board Members,

The Water Department selected Donahue and Associates to craft our Water Master Plan that will be our guidance document for Capital Improvement Projects through 2029. This plan will outline the current system and what projects will be the most advantageous for the City to pursue to continue our growth. This contract was been thoroughly review and modified with the City Attorney, Engineer, and Donohue to ensure that the language and scope meets the City needs.

I request the Board to enter into this agreement as submitted with Donohue and Associates for \$124,000 to complete the Water Master Plan Study. We have the funds available for this project. As the length of this work will carry over into 2019, we will encumber the funds from this budget year to pay for the project. I would welcome any questions the Board may have on this request.

Respectfully Submitted,

Charles Gill  
Water Utility Manager

cc: Mike Fruth, Utility Director  
Jason Koch, City Engineer