

GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY

October 23, 2018

10:00 A.M.

10 SOUTH STATE STREET

COUNCIL CHAMBERS, ROOM 127

PRESENT: Mayor Chuck Fewell
Larry Breese
Glenna Shelby
Gregg Morelock
Dave Scheiter
Joanie Fitzwater
Tyler Rankins
Charles Gill
Kathy Locke
Kelly McClarnon
Lori Elmore
Ellen Kuker
Jason Koch
Chief James Roberts
Chief Jeff Rasche
Nelson Castrodale

The meeting was called to order by Mayor Chuck Fewell at 10:00 a.m. for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the October 9, 2018 meeting minutes as presented, duly seconded by Breese. Motion carried *viva voce*.

CLERK-TREASURERS OFFICE:

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. McClarnon moved to approve the Claims Docket as submitted, duly seconded by Breese. Motion carried *viva voce*.

PARKS DEPARTMENT:

Ellen Kuker reported the Parks Board and Context Design had received bids from three companies last week at the Parks Board meeting. Ellen was there to make the recommendation to award the Parks Pool Renovation Project to J.C. Ripberger Construction Corporation who were the low bidder. The bids were as follows:

J.C. Ripberger	base bid of \$2,710,000.00
RL Turner	base bid of \$2,814,000.00
Boyle Construction	base bid of \$3,190,000.00

The low bid from J.C. Ripberger was \$2,710,000.00 plus several alternates. The alternates which are being recommended include the following three options: SP01 - a second slide for \$150,400, SO1 - a deck expansion to the north side for \$13,900 and A01- for a deduction of -\$47,000 to use asphalt shingles instead of metal shingles for the roof. Discussion followed. Shelby moved to approve as presented, duly seconded by McClarnon. Motion carried *viva voce*.

WASTEWATER DEPARTMENT:

Dave Scheiter requested the bids for the OCRA 2018 Sanitary Sewer Rehabilitation Project be read into record as this time. They were as follows:

	<u>Granite Inliner</u>	<u>Inland Water Pollution Control</u>	<u>Insituform Technologies</u>
Lump sum base bid:	\$604,531.00	\$572,456.50	\$729,259.00
Alternate A-1	\$36,312.00	\$30,128.25	\$35,907.00
Alternate A-2	\$48,568.00	\$35,410.00	\$31,470.00
Alternate A-3	\$227,800.00	\$189,592.00	\$171,290.00
	\$917,211.00	\$827,586.75	\$967,926.00

Dave Scheiter recommended this be tabled until OCRA has released the money. Locke moved approval to table as presented, duly seconded by Shelby. Motion carried *viva voce*.

ENGINEERING DEPARTMENT:

Jason Koch stated that the 5th Street Culvert over Potts Ditch Project would be tabled until the November 13th meeting.

Jason Koch requested approval to award the 6th Street over Potts Ditch Project to Milestone Contractors LP for the lump sum of and not to exceed \$418,150.00. Discussion followed. Breese moved to approve as presented, duly seconded by Locke.

Jason Koch requested approval of an amendment to the Memorandum of Understanding for KS Real Estate Holdings LLC. Discussion followed. Locke moved to approve as presented, duly seconded by Shelby.

Jason Koch requested approval of the encroachment agreement between the City of Greenfield and Friends Apartments LLC., address commonly known as 212 N. State Street. Discussion followed. Shelby moved to approve the request as presented, duly seconded by McClarnon. Motion carried *viva voce*.

PLANNING DEPARTMENT:

Joanie Fitzwater requested approval of the revised Stellar Interlocal Agreement. This revision has been amended for OCRA requirements and will be resigned by all the relevant parties. Discussion followed. McClarnon moved to approve the request as presented, duly seconded by Shelby. Motion carried *viva voce*.

Joanie Fitzwater requested approval to award Citizen Serve for the new Planning Permit software system. Discussion followed. Locke moved to approve the request as presented, duly seconded by Breese. Motion carried *viva voce*.

Joanie Fitzwater requested approval of the encroachment request by Matt Reed of Lot 48 Meadows at Springhurst, address commonly known as 1495 W. Springhurst Blvd. Shelby moved to approve the request as presented, duly seconded by Locke. Motion carried *viva voce*.

FIRE DEPARTMENT:

Chief James Roberts requested approval of the 3rd quarter ambulance write offs in the amount of \$331,174.51. Discussion followed. Shelby moved to approve the request as presented, duly seconded by McClarnon. Motion carried *viva voce*.

STREET DEPARTMENT:

Tyler Rankins requested approval of the resignation of Ryan Myers (City Garage), effective October 26, 2018. Breese moved to approve as presented, duly seconded by Locke. Motion carried *viva voce*.

Tyler Rankins requested approval to seek quotes for the material and fuel bids for 2019. These will be due back at the November 27th meeting. Discussion followed. Shelby moved to approve as requested, duly seconded by Breese. Motion carried *viva voce*.

Tyler Rankins requested approval of the material bid for Vail's Concrete for concrete work at Marywood Drive for \$6,493.05. Breese moved to approve the request as presented, duly seconded by Shelby. Motion carried *viva voce*.

Tyler Rankins requested approval of the material bid for Vail's Concrete for concrete work at St. James Manor on James Blvd. for \$15,498.18. Discussion followed. McClarnon moved to approve the request as presented, duly seconded by Breese. Motion carried *viva voce*.

Tyler Rankins requested approval of the material bid for Vail's Concrete for concrete work in Liberty Shores for \$15,016.95. Shelby moved to approve as requested, duly seconded by Locke. Motion carried *viva voce*.

Tyler Rankins requested permission to seek quotes for a new mower for the Street Department. Discussion followed. Shelby moved to approve as requested, duly seconded by Locke. Motion carried *viva voce*.

Tyler Rankins requested approval of the Deeds that were being circulated for signature.

POLICE DEPARTMENT:

Chief Jeff Rasche, while working with the IT Department, received three quotes to lease two copier/scanner/printers but requested this be tabled until the next meeting while they were working on the terms of the contract for the model he wanted to select. Discussion followed. Mr. Breese requested he obtain additional information regarding the costs for purchasing these items versus leasing them. Chief Rasche will bring this information to the next meeting. McClarnon moved to approve the request as presented, duly seconded by Breese. Motion carried *viva voce*.

WATER DEPARTMENT:

Charles Gill requested approval of the apprenticeship advancement for Christopher Hicks effective November 3rd. Christopher has successfully completed 6030 hours of OJT (on-the-job-training) and 494.75 hours of OJL (on-the-job-learning). Charles Gill requested he be promoted to Distribution Operator/Journey Worker Water Treatment Plant Operator with an increase in pay to \$27.95 per hour. Mayor Fewell read and presented Christopher Hicks with his certificate. Locke moved to approve the request as presented, duly seconded by Shelby. Motion carried *viva voce*.

Charles Gill requested approval of the Well Head Project Professional Service Agreement with Donahue and Associates for the amount of \$64,000.00. Discussion followed. McClarnon moved to approve the request as presented, duly seconded by Breese. Motion carried *viva voce*.

Charles Gill requested approval to purchase a new DR3900 test meter and tractor block for the north plant. Two quotes were received and are as follows:

USA Bluebook	\$5,119.24.
Hock	\$5,862.80

Charles Gill recommended awarding to USA Bluebook who was the low bidder. Locke moved to approve the request as presented, duly seconded by Breese. Motion carried *viva voce*.

Charles Gill presented the September 2018 dashboard for the Water Department.

Charles Gill requested the quotes for the Facility Fencing Project to be read into record at this time. They were as follows:

Capital City Fence	\$36,700.00
K&K Fence Co.	\$36,840.00

These will be taken under advisement until the November 13th meeting.

WASTEWATER DEPARTMENT:

Dave Scheiter requested approval of the apprenticeship advancement for Steven Evanoff which will be effective November 3rd. Steven has successfully completed the second 2000 hour apprenticeship wage progression for Wastewater Utility. His position will advance to the position of App. Pipefitter II at the rate of \$22.06 per hour. Locke moved to approve the request as presented, duly seconded by Shelby. Motion carried *viva voce*.

Dave Scheiter presented the September 2018 dashboard for the Wastewater Department.

POWER AND LIGHT DEPARTMENT:

Nelson Castrodale recommended awarding the McKenzie Terrace, Section 1 Project to Stover Excavating for \$48,482.00. Breese moved to approve the request as presented, duly seconded by Shelby. Motion carried *viva voce*.

Nelson Castrodale requested permission to seek a scope of work and proposal from NISC. This is for the second phase of their accounting software (4 phases in all). Discussion followed. Nelson will ask questions and bring info back in time for the Board of Works to review. McClarnon moved to approve the request as presented, duly seconded by Breese. Motion carried *viva voce*.

Nelson Castrodale requested permission to seek quotes to purchase an electric car. This vehicle will be added to the fleet for his department. There is money left in the budget to make this purchase and it will be encumbered into 2019. There are plans to have three charging station locations within the City. One will be at Gander World, one in the parking lot of Griggsby Station and one will be located at Power and Lights offices. Discussion followed. Shelby moved to approve the request as presented, duly seconded by Breese. Motion carried *viva voce*.

Nelson Castrodale presented the September 2018 dashboard for the Water Department.

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Locke moved to adjourn the meeting at 11:09 a.m., duly seconded by McClarnon. Motion carried *viva voce*.

Mayor Fewell declared the meeting closed and announced that the next meeting will be on November 13, 2018 at 10:00 a.m.

Lori Elmore
Clerk-Treasurer

Chuck Fewell
Presiding Officer