

GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY

August 28, 2018

10:00 A.M.

**10 SOUTH STATE STREET
COUNCIL CHAMBERS, ROOM 127**

PRESENT:	Mayor Chuck Fewell	Kathy Locke
	Larry Breese	Kelly McClarnon
	Glenna Shelby	Lori Elmore
	Gregg Morelock	Chief Jeff Rasche
	Tyler Rankins	Joanie Fitzwater
	Chief James Roberts	Amanda Dehoney
	Mike Fruth	Charles Gill
	Dave Scheiter	Nelson Castrodale

The meeting was called to order by Mayor Chuck Fewell at 10:00 a.m. for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the August 14, 2018 meeting minutes as presented, duly seconded by Breese. Motion carried *viva voce*.

CLERK-TREASURERS OFFICE:

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve the Claims Docket as submitted, duly seconded by McClarnon. Motion carried *viva voce*.

POLICE DEPARTMENT:

Chief Jeff Rasche requested the only quote received for the Honor Guard Uniforms be opened at this time and read into public record. It was as follows:

Uniform House--\$9,467.68

Chief Jeff Rasche requested this be tabled until the September 11th meeting. He would like to review the details of this quote. Locke moved to approve the request as presented, duly seconded by Breese. Motion carried *viva voce*.

Chief Jeff Rasche requested permission to re-new the annual agreement with Police Once, an on-line training program for \$3,172.00. Breese moved to approve the request as presented, duly seconded by Locke. Motion carried *viva voce*.

Chief Jeff Rasche requested permission to sell the decommissioned Yamaha golf cart (serial #JN-102559) at auction. Discussion followed. Shelby moved to approve the request as presented, duly seconded by McClarnon. Motion carried *viva voce*.

Chief Jeff Rasche requested permission to purchase video recording equipment for police cars from L3 Mobil-Vision for \$8666.00. This will be funded with seizure money. Discussion followed. McClarnon moved to approve the request as presented, duly seconded by Breese. Motion carried *viva voce*.

STREET DEPARTMENT:

Tyler Rankins requested approval of the Street Sweeping contract with INDOT. This is a four year contract for \$16,012.37 with annual installments in the amount of \$4003.09 at the rate of \$512.56 per curb mile. Discussion followed. Breese moved to approve the request as submitted, duly seconded by McClarnon. Motion carried *viva voce*.

Tyler Rankins requested approval of the limb grinding material bid by CGS for \$320.00 per hour, with a minimum of five hours. Discussion followed. McClarnon moved to approve the request as presented, duly seconded by Shelby. Motion carried *viva voce*.

Tyler Rankins requested approval of the Deeds that were being circulated for signature.

Tyler Rankins presented Stephen Fruth, the very first Road Builder for the City of Greenfield in the Street Department. During the recent Street Commissioners Convention, Stephen became the first employee to achieve the level of Road Builder through the L-Tap program. Stephen has completed his 12 core classes and OJT (on-the-job-training). Upon his graduation, he was presented with a certificate and hard hat from L-Tap. Mayor Fewell mentioned he is a member of the Board of L-Tap and discussed the merits and many benefits this program can offer to our employees. Mayor Fewell congratulated Stephen and photos were taken.

PLANNING DEPARTMENT:

Joanie Fitzwater requested a continuance for the Permit Software recommendation until the September 11th meeting. Joanie will get the proposals on the cloud for review as well as the reasoning for their recommendation. Locke moved to approve the request as presented, duly seconded by Shelby. Motion carried *viva voce*.

Joanie Fitzwater requested approval for the subdivision improvement agreement, maintenance bond agreement and Plat for Keystone, Section 7. Discussion followed. McClarnon moved to approve the request as submitted, duly seconded by Shelby. Motion carried *viva voce*.

Joanie Fitzwater requested approval for the updated agreement with the Greenfield Reporter/Digital Aim Media for \$6,750.00. This is needed to create a video for the Stellar Presentation in November. Locke moved to approve the request as presented, duly seconded by Breese. Motion carried *viva voce*.

Joanie Fitzwater requested approval of the interim Stellar Inter Local Agreement between the City of Greenfield and Town of Fortville as Stellar partners as well as Hancock County. This agreement is specifically for Fortville and Greenfield to receive and share a \$20,000.00 planning grant that's awarded to any Stellar finalist in the state. Discussion followed. Locke moved to approve the request as presented with the understanding that it would be amended if the County Council did not come on board, duly seconded by McClarnon. Motion carried *viva voce*.

Joanie Fitzwater requested to approve the partial encroachment request (with gate access) by Roy Brown, Lot 80, Whitcomb Meadows, address commonly known as 392 Longfellow Court. Shelby moved to approve the request as presented, duly seconded by McClarnon. Motion carried *viva voce*.

FIRE DEPARTMENT:

Chief James Roberts requested approval of the status change for Andrew Heller and Christian Isaiah Faust from volunteer firefighters to part-time firefighters, effective August 25, 2018. Shelby moved to approve the request as presented, duly seconded by Locke. Motion carried *viva voce*.

Chief James Roberts requested approval to remove Justin Holliday from the SCBA Tech specialty pay effective August 25, 2018. McClarnon moved to approve the request as presented, duly seconded by Breese. Motion carried *viva voce*.

ANIMAL MANAGEMENT:

Amanda Dehoney requested approval for Meghan Manship, to accrue and roll over comp time past the 35 hour limit, for medical purposes in 2019 and as a one-time exception to the city policy. Discussion followed. Shelby moved to approve the request as presented, duly seconded by McClarnon. Ayes: Breese, McClarnon, Shelby. Naves: Locke. Motion carried *viva voce*.

UTILITY DIRECTOR:

Mike Fruth requested approval of the 4th quarter 2018 Electric Tracker change from 0.00016 to 0.00052. McClarnon moved to approve the request as submitted, duly seconded by Breese. Motion carried *viva voce*.

WATER DEPARTMENT:

Charles Gill requested approval of the apprenticeship advancement for Andrew Troxell effective September 8th. Andrew has completed 4,087.25 hours of OJT (on-the-job-training) and 156.75 hours of OJL (on-the-job-learning). His position will go from:

Distribution Operator C at \$23.55 per hour to Distribution Operator B at \$25.01 per hour

McClarnon moved to approve the request as submitted, duly seconded by Shelby. Motion carried *viva voce*.

Charles Gill requested approval of the apprenticeship advancement for Tim Horn effective September 8th. Tim has completed 2,027 hours of OJT and 82.75 hours of OJL. His position will go from:

Distribution Operator E at \$20.59 per hour to Distribution Operator D at \$22.06 per hour

McClarnon moved to approve the request as submitted, duly seconded by Shelby. Motion carried *viva voce*.

Charles Gill requested approval of the apprenticeship advancement for Cody Cory. This is to be effective September 8th. Cody has completed 4,274 hours of OJT and 145.95 hours of OJL. His position will go from:

Plant Operator C at \$24.35 per hour to Plant Operator B at \$25.87 per hour

Breese moved to approve the request as submitted, duly seconded by Locke. Motion carried *viva voce*.

Charles Gill requested approval of the advancement for Brian Petrey effective September 8th. Brian has completed over 6,000 hours of OJT as well as over 432 OJL hours and all of the additional requirements for the Water Apprenticeship Program. His position will go to:

Journey Worker Water Treatment Plant Operator A at \$28.93 per hour

Locke moved to approve the request as submitted, duly seconded by Shelby. Motion carried *viva voce*.

Charles Gill requested approval for the remaining rehabilitation work for the East Water Tower Project by Leary Construction Co. who quoted for this work in February 2018 in the amount of \$286,900. The remaining amount of \$260,000.00 is needed to complete the work and due to the weather and time constraints ahead of them, this work will be encumbered into 2019. Discussion followed. Shelby moved to approve the request as presented, duly seconded by Breese. Motion carried *viva voce*.

Charles Gill requested approval of the Letter of Understanding for Cleaning Services with Tina Caudill. The payment will be for \$110.00 weekly (up from \$100.00 weekly). Discussion followed. Breese moved to approve the request as presented, duly seconded by Shelby. Motion carried *viva voce*

Charles Gill requested permission to begin negotiations with Donahue & Associates Engineering Firm for the water study and master plan contract. The review committee and City Attorney Gregg Morelock will be included in the negotiations. Discussion followed. Shelby moved to approve as requested, duly seconded by Locke. Motion carried *viva voce*.

Charles Gill presented the July 2018 dashboard for the Water Department.

WASTEWATER DEPARTMENT:

Dave Scheiter presented the July 2018 dashboard for the Wastewater Department.

POWER AND LIGHT DEPARTMENT:

Nelson Castrodale presented the July 2018 dashboard for the Power & Light Department.

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Breese moved to adjourn the meeting at 10:55 a.m., duly seconded by Shelby. Motion carried *viva voce*.

Mayor Fewell declared the meeting closed and announced that the next meeting will be on September 11, 2018 at 10:00 a.m.

Lori Elmore
Clerk-Treasurer

Chuck Fewell
Presiding Officer



317-926-4467
1-800-949-4467
1927 N. Capital Ave
Indianapolis, IN 46202
441 S. Rangeline Rd
Carmel IN 46032
www.uniformhouse.com

Quote

Account No.	Date	Ref No.
703-1	8/24/18	29464-1



Bill To

Greenfield Police Dept.
116 South State Street
Greenfield, IN 46140

Sold To

Matt Holland
(317)447-4410
mholland@greenfieldin.org

Account No. 16149-1



317-926-4467
1-800-949-4467
1927 N. Capital Ave
Indianapolis, IN 46202
441 S. Rangeline Rd
Carmel IN 46032
www.uniformhouse.com

Quote

Account No.	Date	Ref No.
703-1	8/24/18	29464-1



Bill To

Greenfield Police Dept.
116 South State Street
Greenfield, IN 46140

Sold To

Matt Holland
(317)447-4410
mholland@greenfieldin.org

Account No. 16149-1

Clerk	Time	Station	PO Number	Ship Via	Est Delivery	Order Ref No.
Dave Adney	3:08PM	9		Pickup-Ind		
Item	Description	Qty	Ship	Price	Extended	

00949206	FEC-198998C-96-TBD * No/mc Blue * USMC STYLE DRESS BLOUSE with gold piping around bottom, up front, around collar, around epaulets, and on colonial cuff. With rear belt hooks and metal badge tab, and emblems on both sleeves. Factory inst. gold "P" buttons.	6	0	669.66	4,017.96	
00948895	UH-EMB-GREENFIELDP * Greenfield In Pd Gold Ltr	12~	0~	0.00	0.00	
00948901	UH-ALT-EMB SEW * Embl Sewing	12~	0~	1.95	23.40	
00948837	UH-ALT-GUN HOOK * Blk Belt Hooks For Dp	6~	0~	10.00	60.00	
01703840	UH-ALT-BADGE TABLF * Add Badge Tab Lf	6~	0~	3.75	22.50	
00704316	ELB-1370-N/A-46 R * N/A * Dress Coats Single Breast FEC-28P8696-96-38-REG * No/mc Blue * Flying Cross 55% Poly/45% 1.5" ribbed gold braid	2	0	224.75	449.50	
		6	0	150.30	901.80	
00948865	UH-ALT-BRD GLD R W * Gold Ribbed Wool Brd	6~	0~	9.50	57.00	
00676284	BAT-E00942-BLACK-10.0D * Black * Bates Lites High Gloss Ox	6	0	106.92	641.52	
01013819	MID-5-STAR-NV-7 1/4 * NV * 5 Star Cap with gold stretch bands and gold P buttons	6	0	48.17	289.02	

Freight	0.00
Sub Total	9,467.68
Tax 7.00%	0.00
Total	9,467.68
Received	0.00
Balance	9,467.68

Thank you for your business! Special Orders must be picked up in 30 days. Returns/cancellations are subject to a restock fee. No returns on altered/customized items for any reason including the fit or size of a garment. We are not responsible, for any reason, to damage of any garments that are brought in by customer for customization.

Clerk	Time	Station	PO Number	Ship Via	Est Delivery	Order Ref No.
Dave Adney	3:08PM	9		Pickup-Ind		
Item	Description	Qty	Ship	Price	Extended	

00917435	ELC-M0322-GOLD-N/A * GOLD * Gold Stretch Hat Band	6	0	8.20	49.20	
01794801	SAF-87-38-9B * Sam Brown 2.25" Suede Lin	6	0	74.25	445.50	
00694486	BL-6511-2-BLK-N/A * BLK * Sam Browne Shoulder Strap	6	0	70.95	425.70	
01770786	SAF-77-83-9B * Double Magazine Pouch	6	0	40.73	244.38	
01771779	SAF-190-9B * Handcuff Case W/top Flap	6	0	37.13	222.78	
	NEE-447RCC-CLEAR-N/A * CAP COVER, RAIN	6	0	26.00	156.00	
	ANC-761MT-BLK-TBD * DBL. BRST. TRENCH COAT dept. emblems both sleeves	6	0	191.87	1,150.02	
00949206	UH-EMB-GREENFIELDP * Greenfield In Pd Gold Ltr	12~	0~	0.00	0.00	
00948895	UH-ALT-EMB SEW * Embl Sewing	12~	0~	1.95	23.40	
	ELC-212B-RED-N/A * THICK SHOULDER Cord	8	0	18.00	144.00	
	ELC-212B-WHITE-N/A * THICK SHOULDER CORD (-not Inc) Total Qty	8	0	18.00	144.00	
		84	0			

Notes

All items are listed in the order shown on the RFQ. Customization charges, where applicable, have been added. If we are the winning bidder, we will provide a size line, which MUST be used for fit.

Freight	0.00
Sub Total	9,467.68
Tax 7.00%	0.00
Total	9,467.68
Received	0.00
Balance	9,467.68

Thank you for your business! Special Orders must be picked up in 30 days. Returns/cancellations are subject to a restock fee. No returns on altered/customized items for any reason including the fit or size of a garment. We are not responsible, for any reason, to damage of any garments that are brought in by customer for customization.