Check List for Residential Construction - ***To be completed by applicant.***
Improvement Location Permit - Required Supplemental Information

****** Item(s) not received or specific to the site will result in delay of the approval process.***

The following information (in accordance with the Indiana Residential Code, 2005 edition) is necessary to process an Improvement Location Permit application:

_____ 1. Site plot plan - must be a stamped survey drawing. (2 copies) * see reverse

_____ 2. Foundation plan - ***site specific*** footing plan designating footing size, water proofing material, vapor retarder (thickness), sump pit, perimeter drain and crawl vents. (2 copies)

_____ 3. Building plans - ***site specific*** building construction and engineering drawings including complete wall detail, electrical plan, size, spacing and direction of floor and ceiling joist, and location of all beams with dimensions. (2 copies)

_____ 4. Energy Compliance Certificate – documentation of requirements, Chapter 11 2005 IRC

_____ 5. Manufacturer's data - ***site specific*** engineering drawings of trusses (stamped), manufactured floor systems and beams. (1 copy) ** see reverse

_____ 6. Completed improvement location permit application form in triplicate.

_____ 7. Completed permit application form for utilities designating plumber or plumbing company license number.

_____ 8. Completed permit application form for erosion control including site plan detailing erosion control plan.

_____ 9. Residential design standards compliance form designating house model, elevation, siding color and masonry color *** see reverse

Lot # _____ Subdivision _____

Address: _____

Completed by _____ Phone # _____

* The site plan shall be prepared by a registered professional architect, landscape architect, surveyor, or engineer, and drawn to scale showing the following items:

1. Address of property and a legal or site description of the property involved including acreage and square footage.
2. Location and size, and property use, of all buildings and structures, existing and proposed, including distances to lot lines.
3. Width and length of all entrances and exits to and from said property.
4. Centerline of all adjacent, alleys or highways, and their names, and location of public sidewalk.
5. Parking, including layout and typical dimensions for space and aisles.
6. Actual shape and dimensions of the lot, with bearings, to be built upon, including flood zone designation.
7. Front, side, and rear yard lines and their distance from the street or lot lines.
8. For residential, number of dwelling units the building is designed to accommodate.
9. Landscape plan, showing number size, type and location of proposed materials.
10. For signs, the location of all existing signs, with height) and dimensions of area. Proposed signs shall be so identified, and include proposed height and area.
11. The location of any fence or walls.
12. Drainage patterns and swales, and easements with dimensions.
13. Proposed elevations (to the nearest tenth) for main floor, building corner grades, lot corner grades, and side yard grade.
14. Any other items required by this Code.

** Any manufactured building material/product that's use is not governed by all applicable approved building codes must be accompanied by the maufacturer's specifications and instructions that directly apply to the site-specific submission being considered. Note: variation of stated use and/or damage to any such material/product requires either a stamped engineer's repair/release or notarized approval on appropriate company letterhead.

*** Per City of Greenfield Residential Design Guidelines adopted May 8, 2003, homes shall comply with the following:
Like model elevations must be separated by a minimum of four (4) lots when on the same side of the street,
and may not be repeated on an adjacent lot directly across the street.
A like model elevation is the same plan series with the same elevation. Also, no two (2) adjacent residences shall have the same brick or siding color.
Elevations within a plan series may have the same elevation if one home has a porch or bay window.
Where a lot is greater than 80' in width at the building setback line this guideline shall not apply.
(Such situations generally result in corner lots of 80' or greater.)

	Adjacent Lot	Adjacent Lot	Adjacent Lot	Adjacent Lot	**Buyer's Lot**	Adjacent Lot	Adjacent Lot	Adjacent Lot	Adjacent Lot
Lot Number:									
Plan:									
Plan Series:									
Elevation Code:									
Porch (Y or N):									
Bay Window (Y or N):									
Siding Color:									
Brick Color:									

ENERGY COMPLIANCE CERTIFICATE

Project Name:
Address:
Permit Number:

Builder:

INSULATION RATINGS (list R-value of predominant area of component)	ENTER R-VALUE or N/A (does not apply)
Ceiling/Roof	
Ducts in attic	
Ducts in unconditioned space	
Floor, cavity	
Floor, underslab	
Slab edge (indicate heated slab? Y / N)	
Wall (cavity or cavity/continuous)	
FENESTRATION	ENTER U-VALUE
Predominant value of fenestration	
EQUIPMENT EFFICIENCIES	AFUE or EER or N/A (does not apply
Heating	
Cooling	
Service water heating	
OTHER HEATING EQUIPMENT	
Gas-fired unvented room heater(s)	YES ☐ / NO ☐
Electric furnace	YES ☐ / NO ☐
Baseboard electric heater(s)	YES ☐ / NO ☐
COMPLIANCE METHOD	Check (√) compliance method
Prescriptive (Table 1102.1)	☐
AU trade-off / Total AU trade off (circle method)	☐
Performance (tool used)	☐
Name of person completing certificate: Printed name:	Title:
Signature:_____	Date: / /